Australian Collaborative Education Network Inc.

Minutes of the Annual General Meeting of the Australian Collaborative Education Network Inc. held from 4.15pm to 5.00pm on Thursday 30th September 2010 at the Tim Winton LT Building 213, Curtin University of Technology, Perth

1 Opening of meeting
The meeting was opened by Judie Kay, National Director and President at 4.15pm

2 Recording of those present

<table>
<thead>
<tr>
<th>David Jorgensen (CQU)</th>
<th>Matthew Campbell (ACU)</th>
<th>Jackie Walkington (UC)</th>
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<tbody>
<tr>
<td>Laurie Grealish (UC)</td>
<td>Judie Kay (VU)</td>
<td>Wanli Lia (UC)</td>
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<td>Rick Cummings (Murdoch)</td>
<td>Lisa Westcott (JCU)</td>
<td>Paul Kidd (JCU)</td>
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<td>B.J. (Jack) Williamson (QUT)</td>
<td>Brett Van Heekeren (CSU)</td>
<td>Ceri Macleod (Flinders U)</td>
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<td>Abhishek Bhati (JCU)</td>
<td>Amy Forbes (JCU)</td>
<td>Sonia Ferns (Curtin)</td>
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<td>Megan Le Clus (ECU)</td>
<td>Leoni Russell (VU)</td>
<td>Murray Gillen (SCU)</td>
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<td>Greg Boland (UC)</td>
<td>Yvonne Soper (UC)</td>
<td>Sarah Fletchcer (Sydney U)</td>
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<td>Amber Jones (Adelaide U)</td>
<td>Lyris Snowdon (USC)</td>
<td>Heather Middleton</td>
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<td>Heather Stuart (UQ)</td>
<td>Dineli Mather (Deakin)</td>
<td>(Macquarie)</td>
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<td>Carol-joy Patrick (Griffith)</td>
<td>Annette Pelgrim (Swinburne)</td>
<td>Craig McGowan</td>
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<td>Michelle Maes (Melbourne U)</td>
<td>Christine Yap (Newcastle U)</td>
<td>Liz Levin (Swinburne)</td>
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<td>Cait Ryan (Monash)</td>
<td>Cuong Nguyen (VU)</td>
<td>Theresa Winchester-Seeto</td>
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<td>Sri V (VU)</td>
<td>Damien Mills (Flinders)</td>
<td>(Macquarie)</td>
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<td>Barry Broons (VU)</td>
<td>Freny Tayebjee (UWS)</td>
<td>Natalie Gamble (Griffith)</td>
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<td>Sue Bandaranaik (JCU)</td>
<td>Levina Paku (Waikato NZ)</td>
<td>Des Saunders (UTS)</td>
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3 Recording of apologies
Deborah Peach

4 Confirmation of report from previous AGM held on 24 June 2009
The Minutes of the 2009 AGM of 24 June 2009 were tabled for discussion
The vacant Secretary position was subsequently filled by David Jorgensen
The vacant Treasurer position was subsequently filled by Matthew Campbell
Minutes of 24 June 2009 were discussed and then were moved by:
Rick Cummings
 and Seconded by
Elizabeth Levine
and accepted as a true and accurate record of the 2009 AGM at the meeting without objection

5 Business arising from previous report
No business was arising
6 **Annual Report from the President & National Director, ACEN**

Report was tabled and discussed as per ACEN National Director’s Report (Copy attached).

7 **Financial Report from the National Treasurer, ACEN**

The Financial Report from 1st July 2009 to 30th June 2010 was presented by Matthew Campbell, some discussion and clarification ensured. Acceptance of the 2009/2010 ACEN Treasurers Report was moved by:

Matthew Campbell

and Seconded by

Carol-joy Patrick

In further discussion of the Financial Report the intention to appoint an Executive Officer of ACEN was identified with a projected expense for the 2010/2011 financial year of $20,000: An amendment to add provision of a salary of approximately $20,000 for an Executive Officer to the Financial report was proposed and a motion for this Amendment to Financial Report moved by:

Matthew Campbell

and Seconded by

Verity Kingsmill

The Financial Report with the above amendment was accepted by the meeting without objection.

Further discussion of a tendered proposal to review selection of auditor on basis of cost is to be investigated and pursued informally by the Treasurer and ACEN Executive.

8 **Special Resolution:**

A Special Resolution was put to the meeting for the Financial Year for the Australian Collaborative Education Network Incorporated that is currently from 1 January to 31 December in any give year

be changed to:

The Financial Year for the Australian Collaborative Education Network Incorporated will be from 1 July in any given year to 30 June the following year.

This is so the AGM can be held during conferences in second half of the year.

The Special resolution was moved by:

Laurie Grealish

and Seconded by

Rick Cummings

This Special Resolution was accepted by the meeting without objection

9 **Election of Five Directors nominated by state divisions and Four Directors nominated by the general membership**

Nominated Directors (by the State Divisions):

Dr. Deborah Peach (QUT) (Queensland Division)

Ms Freny Tayebjee (UWS) (NSW Division)

A/Prof Dineli Mather (Deakin Uni) (Vic/Tas Division)

Ms Verity Kingsmill (Flinders Uni) (SA/NT Division)

Ms. Sonia Ferns (Curtin Uni) (WA Division)
Nominated Directors (by the general membership):
  Ms. Keri Moore (UNSW)
  A/Prof Heather Smigiel (Flinders Uni)
  Ms Lisa Westcott (JCU)
  Mr. Brett Van Heekeren (CSU)

As the nine nominations matched the nine vacancies, all the above Directors were declared elected unopposed for the period of 24 months from this date.

10  General business
A motion was proposed by meeting members to thank national and state executives for their contributions over the past year.
The Motion to “Thank national and state executives for their contributions over the past year” was moved by:
  Carol-joy Patrick
  and Seconded by
  Damien Mills
This Motion was accepted and supported by the meeting without objection

11  Next Meeting
The next ACEN Annual General Meeting will be held in a manner, at a time, day and date to be advised.

12  AGM Closure
All present were thanked by the Chair Ms. Judie Kay for their attendance and participation and the ACEN 2010 AGM was declared closed at 5.00pm

Judie Kay
President & National Director
Australian Collaborative Education Network Inc.